



# SARASWATI VISHWAVIDYALAYA

## APPLICATION FORM FOR FRESH AFFILIATION TO A NEW COLLEGE

### 1. PARTICULARS OF THE PROPOSED COLLEGE:

1.1 Name and Postal address of the college : \_\_\_\_\_

1.2 Name of the Management/Society/Trust : \_\_\_\_\_

a) Whether it is run by SC / ST, Minority : \_\_\_\_\_

b) List of Trust/Governing Council members : \_\_\_\_\_  
(List to be enclosed)

c) List of Institutions run by Management : \_\_\_\_\_  
(List to be enclosed)

1.3 Name of the designated authority and address:  
with Telephone No:, Fax, E-mail etc.

### 2. PARTICULARS OF COURSE/S PROPOSED :

Course	Languages	Optionals	Intake

### 2. NEED AND FEASIBILITY FOR STARTING THE COLLEGE :

3.1 Proposed Area of the College : \_\_\_\_\_ Rural / Urban

3.2 The No. of Institutions / Colleges offering  
similar courses in the vicinity : \_\_\_\_\_  
(List to be enclosed)

3.3 The No. of feeder Institution in the vicinity : \_\_\_\_\_  
(List to be enclosed)

3.4 Availability of transport and communication  
facilities in the locality : \_\_\_\_\_

3.5 Any other relevant facilities available : \_\_\_\_\_

### 4. INFRASTRUCTURAL FACILITIES :

4.1 Extent of land available for the proposed college (in hectares)

a) Extent of land in possession :

4.2 Details of existing buildings :

a) Building : \_\_\_\_\_ Own / Leased

b) Floor area (in sq. feet) : \_\_\_\_\_

c) Details of the following infrastructural facilities:

	No.	Dimensions (in sq. ft.)
a) Class rooms		
b) Laboratory		
c) Library room		
d) Principal's room		
e) Office room		
f) Staff room		
g) Ladies room		

d) Availability of other facilities:

- a) Toilets : .....
- b) Water & Power Supply : .....
- c) Sports : .....
- d) Any other relevant facilities (specify) : .....

4.3 Whether any other courses are offered in the same building? Yes / No.  
If yes, particulars of the course, area used etc. should be furnished below.

Course	No. of rooms	Area (in sq. ft)

## 5. ADDITIONAL INFORMATION IN RESPECT OF PROFESSIONAL COLLEGES:

5.1 Whether approval of concerned professional statutory body/ apex body is sought? Yes/ No.  
If yes, Order No ..... dated ..... (Enclose the copy)

5.2 Availability of the following facilities

- a) Hospital : .....
- b) Court : .....
- c) School : .....
- d) Hotel : .....

## 6. ASSETS OF THE TRUST / SOCIETY / COLLEGE:

- a) Immovable (extent of land in value)
- b) Movable
- c) Deposits and Security (enclose the copies of relevant documents)

## 7. REQUIREMENTS TO BE FULFILLED:

Recruitment of Teaching Staff/ Non-teaching/ Technical/ Library/ Physical Director etc.

## 8. ANY OTHER INFORMATION:

### DECLARATION

I, on the behalf of the Institution hereby give an assurance that after the college is affiliated, any transference of the management, change in the teaching staff and other alterations which result in any of the aforesaid requirement not being fulfilled or continue to be fulfilled, shall be forthwith reported to the Saraswati Vishwavidyalaya and to the State Government or such Authority as the Government /Saraswati Vishwavidyalaya.

I also undertake to assure that we will make admission to the course only after the grant of affiliation is communicated by the Saraswati Vishwavidyalaya.

Further, I do declare that the informations furnished in the application are true.

Signature  
of the President / Secretary of the Trust/  
Govt. Authority with Seal

### Note:

- 1) Application are liable to be rejected if the information furnished under various columns of the Proforma is found inadequate.
- 2) In the case of professional colleges approval of the statutory bodies like NCTE / AICTE / Rehabilitation Council of India / Bar Council of India etc. shall have to be obtained before admitting students for the course.
- 3) If any false or incorrect information is given in the application, it may lead to rejection.